

**Teen Volunteer Application  
Swampscott Public Library  
61 Burrill Street, Swampscott, MA 01907**

\* denotes required field

\*Name \_\_\_\_\_ \*Date \_\_\_\_\_

Date of Birth \_\_\_\_\_ \*Grade \_\_\_\_\_

\*Phone Number \_\_\_\_\_ \*Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Library Card # \_\_\_\_\_

\*What kind of opportunities are you interested in? Check all that apply

Summer Volunteer

Teen Advisory Board

\*What is your availability?

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\*Why are you interested in volunteering at Swampscott Library?

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**\*Emergency Contact and Guardian Information**

Parent/Guardian Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

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Same as above

Parent/Guardian Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

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Same as above

## **\*Teen Volunteer Contract**

I understand that I must dress in neat, clean, and appropriate clothing while volunteering.

I understand that, in the case of outdoor volunteering, I am responsible for providing my own water and sunscreen or other means of protection against the elements.

I understand that I am to follow all of Swampscott Library's current social distancing guidelines for volunteers. These guidelines are subject to change.

I understand that I am expected to show up on time for volunteer duties. I will let the YA Librarian know as soon as I can if I am to be late or unable to make a volunteer program I signed up for.

I understand that I am not to be on my phone texting, calling, playing games, etc. while volunteering.

I understand that I am responsible for signing in and out. Hours that I do not sign in for may not be counted since they are not on record.

I understand that I must follow all library policies and volunteer guidelines.

I understand that I am to behave respectfully and kindly to Swampscott Library's facility, staff, other volunteers, and patrons.

I understand that the library has the right to dismiss me from any volunteer program if I continually go against the library's policies and/or volunteer guidelines.

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Applicant's Signature

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Date