

Teen Volunteer Application
Swampscott Public Library
61 Burrill Street, Swampscott, MA 01907

* denotes required field

*Name _____ *Date _____

Date of Birth _____ *Grade _____

*Phone Number _____ *Email _____

Address _____

City _____ State _____ Zip Code _____

*What kind of opportunities are you interested in? Check all that apply

Summer Volunteer

This program runs from June/July to August. We only accept applications for this program from March 1st to June 15th. Volunteers help us with various tasks around the library related to the summer reading program, children's programming, and collection projects. Volunteers can get a minimum of three hours, with the possibility of more. 6th-12th grade.

Teen Advisory Board

This program runs year-round and has a rolling application. TABs members meet once a month to discuss and work on projects related to bettering the Youth Services portion of the library. Volunteers can get a minimum of two hours of volunteer time a month, with the possibility of more. 6th-12th grade.

Book Reviewer Volunteer

This program runs year-round and has a rolling application. Book volunteers will have access to a shared Google Drive folder with a list of books that changes each month. Volunteers will pick the book(s) they're interested in and write a short review that will be publicly posted on Goodreads and Instagram. Volunteers can get between two to six hours a month. 5th-12th grade.

*What is your availability? Check all that apply

Day/Time:	Morning (9am-12pm)	Afternoon (12pm-5pm)	Evening (5pm-8pm)
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Any extra info about availability?

*Why are you interested in volunteering at Swampscott Library?

Will you need any special accommodations in your volunteer work?
Circle one: Yes/No

If yes, how can we help?

***Emergency Contact**

Name _____ Relationship _____

Phone _____ Alternative Phone _____

Email _____

***Teen Volunteer Expectations**

I understand that I must dress in neat, clean, and appropriate clothing while volunteering.

I understand that, in the case of outdoor volunteering, I am responsible for providing my own sunscreen or other means of protection against the elements.

I understand that I am expected to show up on time for volunteer duties. I will let the YA Librarian know as soon as I can if I am to be late or unable to make a volunteer shift I signed up for.

I understand that I am not to be on my phone while volunteering.

I understand that I am responsible for signing in and out. Hours that are not recorded for may not be counted since they are not in our records.

I understand that I must follow all library policies and volunteer guidelines.

I understand that I am to behave respectfully and kindly to Swampscott Library's facility, staff, other volunteers, and patrons while volunteering.

I understand that the library has the right to dismiss me from any volunteer program if I continually go against the library's policies and/or volunteer guidelines.

Applicant's Signature

Date